

To receive a report on membership and consider any actions

Without any Terms of Reference for how Members are elected to committees, sub committees, working groups and outside partnerships, it could be difficult to achieve a fair outcome at the Annual Town Council Meeting to be held on 15 May 2025.

Members are asked to consider approving one of the following options should the membership become oversubscribed (the Town Clerk sought advice from CALC):

Options as follows:

1. Establish a base line for the number of committees etc a member can serve on and then ask them to apply for 1st, 2nd and 3rd choices;
2. Hold a written ballot – with each vacancy being taken separately. In practice this would mean at least 6 rounds of voting for a clear majority on each candidate;
3. Pull names from a hat.

Members agreed a discussion would take place initially, and if a consensus cannot be reached, the Town Council has agreed to proceed with Option 3 above.

This matter was considered by Members at the Town Council Induction Day held on Saturday 10 May 2025, to be formalised at the Annual Town Council meeting to be held on 15 May 2025.

Members may wish to consider creating Terms of Reference to assist with this process in the future.

End of Report
Town Clerk / RFO